

August 9, 2022

Dear Exhibitor:

Our 33rd Annual agricultural showcase – The Grain Millers Harvest Showdown - will be here before we know it during November 2nd – 5th, 2022.

The following is our Tradeshow display information. The exhibit hours are 12:00 noon to 7:00 pm for Thursday, November 3rd to Saturday, November 5th.

IMPORTANT!

1. Please return your completed contract, with full payment, as early as possible as booths are assigned on an as received basis. **Exhibitors from the 2021 Harvest Showdown Tradeshow will be able to reserve that same display location for the 2022 Harvest Showdown until Friday, September 30th, 2022.** After September 30th, specific locations will not be guaranteed.
2. We will try to accommodate all exhibitors. We DO NOT GUARANTEE specific booth locations. If you require a map of the facility, call (306)783-4800 and we will send one out to you as soon as we have them available.
3. The Yorkton Exhibition Association reserves the right to reject or accept all exhibitor applications.
4. Each 10 x 10 booth includes 1 - 110v 15 AMP outlet, full back & half side draperies, 1 - 8' table, 2 chairs. If you require additional or different sized tables, etc., you are responsible for making those arrangements on your own. Exhibitors are responsible for supplying their own extension cord(s) - (30' maximum).
5. Additional power MUST BE REQUESTED and paid for on your contract.
6. Large display items requiring a forklift, vehicles, farm equipment, and trailers must be placed in assigned location by 6:00 pm Wednesday, November 2nd, 2022.

INDOOR FEES - (display space sold in multiples of 10' only):

10' x 10' Booth	\$250.00 + \$12.50 GST = \$262.50
10' x 10' Corner Booth	\$275.00 + \$13.75 GST = \$288.75
10' x 10' Concession (food) Booth	\$300.00 + \$15.00 GST = \$315.00
Additional Adjoining 10' x 10'	\$175.00 + \$ 8.75 GST = \$183.50

Bulk space is available at \$1.25 /sq. foot + GST (minimum of 800 sq. feet required)

Additional 110V power (1 outlet)	\$ 50.00 + \$ 2.50 GST = \$ 52.50/outlet
220V power	\$150.00 + \$ 7.50 GST = \$157.50/outlet

Specialized power requirements will be considered and billed at our cost to you.

OUTDOOR FEES: 10' x 20' \$ 250.00 + \$12.50 GST = \$262.50
(Some space restrictions are in effect - contact us)

FORKLIFT FEES: If you require forklift services you must pre-book it – fees are \$75 per hour. (1-hour minimum) and must be paid in advance.

MOVE IN: Wednesday, November 2nd, 2022, 2:00 p.m. to 9:00 p.m.
Thursday, November 3rd, 2022, 8:00 a.m. to 12:00 noon
Exhibitors with larger equipment must make special move-in arrangements.

MOVE OUT: Saturday, November 5th, 2022, 7:00 p.m. (No Security Saturday night)
All exhibitors must be moved immediately after the Tradeshow on Saturday, November 5th, 2022.

EARLY MOVE OUT PENALTY: Exhibitors who dismantle their booth or move out prior to the assigned move out time of 7:00 p.m. on Saturday, November 5th, will not be invited back to the Grain Millers Harvest Showdown for the 2023 Show.

SHOW DATES/HOURS:	Thursday, November 3rd	12:00 noon to 7:00 p.m.
	Friday, November 4th	12:00 noon to 7:00 p.m.
	Saturday, November 5th	12:00 noon to 7:00 p.m.

SECURITY will be provided: Wed., November 3rd, 9:00 p.m. to Thur., November 4th, 12:00 noon.
Thur., November 4th, 7:00 p.m. to Fri., November 5th, 12:00 noon.
Fri., November 5th, 7:00 p.m. to Sat., November 6th, 12:00 noon.
- Exhibitors are responsible for own booth during show hours.

EXHIBIT AIDS: Carpet, lighting, additional tables, table skirts and chairs, etc., are the responsibility of each Exhibitor – additional tables, chairs, and skirting are available through the Yorkton Exhibition Association Office – all other supplies must be provided by the exhibitor.

Please Note: A limited supply of table skirting is available – please ensure you pre-book in advance.

EXHIBITOR PACKAGES: MUST be picked up at the Exhibition Administration Office in the Gallagher Centre upon your arrival for set-up. Each package contains show information.

REFUND POLICY: Cancellation received prior to 4:30 pm Friday, September 30th - 50% refund.
No refunds will be made on cancellations after Friday, September 30th, at 4:30 p.m. or on "no shows".

LIABILITY: Notwithstanding anything to the contrary herein contained, it is understood that each exhibitor waives all claims against the Yorkton Exhibition Association and/or any of its members, officials, or agents thereof, for any and all injury, loss, damage which he/she, his/her employees, helpers, and/or property may sustain by the said Association by reason of any claims made by any of his/her helpers or assistants introduced to, or engaged, and shall be at the sole risk and responsibility of such exhibitors.

FULL FEES ARE REQUIRED UPON BOOKING: All contracts must be accompanied with full payment (no exceptions). If we do not receive your payment with your application and another exhibitor with similar products apply – that exhibitor will get that space.

COVID-19: The Yorkton Exhibition Association will follow all Saskatchewan Public Health Orders in place at the time of the show.

If you have any questions, please do not hesitate to contact us at (306) 783-4800.

Sincerely,

A handwritten signature in black ink, appearing to read 'B. Woytas', with a long horizontal stroke extending to the right.

Barb Woytas
General Manager
Yorkton Exhibition Association

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