



# Yorkton Spring Expo

P.O. Box 908 • Yorkton, Sask. S3N 2X1 • Phone: (306) 783-4800 • Fax: (306) 782-4919  
yorkton.ex@sasktel.net

December 2018

Dear Spring Expo Exhibitors:

Start planning to attend the Annual Yorkton Spring Expo now! Our 3-day Agriculture, Home, Garden & Lifestyles show will take place **April 12-14, 2019** at the Gallagher Centre in Yorkton, SK. and we invite you to be a part of the show! Spring Expo is organized jointly between the Yorkton Lions Club and the Yorkton Exhibition Association.

**SPRING EXPO HAS SOLD OUT OVER THE LAST SEVERAL YEARS,  
BOOK YOUR BOOTH NOW TO RESERVE YOUR SPOT!**

The Spring Expo Committee will proceed with a **"NO ADMISSION CHARGE"** at the gate. To enhance the show and attract new exhibitors to the event; the Spring Expo Committee will continue to offer attractive bulk space rental rates.

**'BOOK EARLY AND SAVE!'** The Spring Expo Committee will offer a **discount to exhibitors who book and pay in full by MARCH 1ST, 2019.** All applications require a non-refundable deposit of \$100.00 at the time of booking with the balance due by MARCH 1<sup>ST</sup>, 2019. Your completed & signed contract and display fees must be received in our office by the March 1<sup>st</sup> deadline date in order to receive this discount.

**Past Spring Expo exhibitors will be able to guarantee their 2019 Spring Expo display location until FEBRUARY 1ST, 2019.** After that date, specific locations will not be guaranteed. Display areas and designs can change from year to year so there may be slight adjustments to your booth location. However, the earlier you book your space the better the opportunity to have a preferred location. If you don't send your fees in on time and there is another paid exhibitor waiting that sells products similar to yours the paid exhibitor will be given that space and you will be placed on the waiting list. The Spring Expo Committee has the right to accept or reject any application.

***Remember to book early for the opportunity to have a preferred location!***

<b>Show Dates/Times:</b>	Friday, April 12 <sup>th</sup>	1:00 pm to 8:00 pm
	Saturday, April 13 <sup>th</sup>	11:00 am to 8:00 pm
	Sunday, April 14 <sup>th</sup>	10:00 am to 4:00 pm

<b>Exhibit Rental Fees:</b>	<b>Fee with Early Discount (Includes GST)</b>	<b>Fees after MARCH 1<sup>ST</sup>, 2019 (Includes GST)</b>
10' x 10' Space	\$500.00	\$550.00
10' x 10' Corner Space	\$600.00	\$650.00
Additional 10' x 10' Space	\$425.00	\$475.00
Concession 10' x 10' Space	\$600.00	\$650.00
Outdoor Space (per item)	\$300.00	\$350.00

<b>Bulk Space Rental Fees:</b>		
Bulk Space (min. 800 sq/ft)	\$1.85 sq/ft	\$2.10 sq/ft

**Move In: Thursday, April 11 - 1:00 pm - 9:00 pm OR Friday, April 12 - 8:00 am - 12:00 noon**

Note: All exhibitors must be in place and set up by 1:00 pm - Friday - April 12th.

**Move Out: Sunday, April 14 - 4:00 pm - 9:00 pm - All displays must be out Sunday night. Exhibitors cannot start to dismantle displays until 4:00 pm. Any exhibitor moving out early may not be allowed back in future shows.**



**Security** will be provided overnight, from: Thursday, April 11th - 9:00 pm to Friday, April 12th - 1:00 pm  
Friday, April 12th – 8:00 pm to Saturday, April 13th – 11:00 am  
Saturday, April 13th – 8:00 pm to Sunday, April 14th – 10:00 am

**Forklift:** Will be available with PRIOR BOOKING (must be noted on contract) at a cost of \$50/hour (minimum charge of \$15.00).

**Exhibitors with large equipment must make prior arrangements for early move in.**

**Drapery & Exhibit Aids:** Each indoor space is equipped with one 8' table (no coverings), two chairs, one 110 volt hook-up (shared outlets), an 8' back drape, and a 3' side drape. Exhibitors are responsible for supplying their own extension cord(s) – up to 50' may be required. Exhibitors' Displays MUST NOT EXCEED these dimensions on sides adjacent to other exhibitors - NO EXCEPTIONS! Exhibitors' displays must not block or hide neighboring exhibitors.

**Table Skirting** can be booked through the Yorkton Exhibition Association – (306) 783-4800.

**Exhibitor Information Packages** may be picked up at the Yorkton Exhibition Administration Office in the Gallagher Centre upon your arrival, prior to set-up. Exhibitors are responsible for their own booths during show hours.

**Refund Policy:** Cancellations received on or prior to March 29th - 50% refund.  
No Shows and Cancellations received after March 29th - No Refund.

**Insurance Policy:** Individual exhibitors are responsible for their own insurance. All Exhibitors should carry a "Comprehensive General Liability Insurance Policy" of no less than \$2,000,000 and provide proof upon request.

**LIABILITY:** Notwithstanding anything to the contrary herein contained, it is understood that each exhibitor waives all claims against the Yorkton Lions Club or the Yorkton Exhibition Association and/or any of its members, officials, or agents thereof, for any and all injury, loss, damage which he/she, his/her employees, helpers, and/or property may sustain by the said Association by reason of any claims made by any of his/her helpers or assistants introduced to, or engaged, and shall be at the sole risk and responsibility of such exhibitors.

**Remember, return your completed contract by MARCH 1ST, 2019.** If you have any questions, please feel free to call the Administration Office - (306) 783-4800. We are looking forward to working with you at another successful event.

**New this year at Spring Expo is presenter Shell Busey radio and television personality; home improvement expert! He is creator of HouseSmart HomeSmart Home Services Referral Network. Busey will be presenting 1 show on Friday, 3 on Saturday, and 1 on Sunday.**

Sincerely,

Ron Hanishewsky, General Manager  
Yorkton Exhibition Association



2019 SPRING EXPO – APRIL 12-14, 2019 - Display Rental Agreement

Box 908, Yorkton, SK, S3N 2X1
Ph: (306) 783-4800 Fax: (306) 782-4919



IMPORTANT: Please be specific regarding product lines, name brands, and ALL requirements. All food sample products must be approved by the Display Committee. Specialized Concessionaires and Exhibitors must comply with all health and provincial regulations. Food vendors outside of Saskatchewan must contact the local health inspector regarding inter-provincial regulations.

This Agreement is between
YORKTON SPRING EXPO
and

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/PROV: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

DISPLAY PRODUCT(S): \_\_\_\_\_

PREFERRED BOOTH # (NOT GUARANTEED): \_\_\_\_\_

Table with 3 columns: I am requesting, Fee with Early Discount (Includes GST), Fees after MARCH 1ST, 2019 (Includes GST). Rows include 10' x 10' Space, 10' x 10' Corner Space, Additional 10' x 10' Space, 10' x 10' Concession, Bulk Space Rental.

I require additional electrical: 110V - \$50.00 + \$2.50 GST = \$52.50 or 220V - \$150.00 + \$7.50 GST = \$157.50
I need to book the Fork Lift - \$50/hour (minimum \$15) (please specify time).

Booth Display Fee \$ (GST is included in the price shown above)
Additional Costs (if any) \$
TOTAL \$

I have enclosed a cheque in the amount of \$ made payable to "Yorkton Exhibition".

I wish to pay by MasterCard or Visa:

Credit Card #: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

3-Digit Validation Code: \_\_\_\_\_ Card Holder Name: \_\_\_\_\_ (Please print)

Signature: \_\_\_\_\_

I understand that this contract DOES NOT cover the privilege of exclusivity at the 2019 Spring Expo. I understand that as an exhibitor I am responsible for providing my own insurance coverage at the 2019 Spring Expo. I have read, understand, and agree to abide by the rules, regulations, and conditions governing space rental which is attached hereto and form part of this Agreement for the period of April 12 - 14, 2019 inclusive.

Exhibitor's Printed Name \_\_\_\_\_ Exhibitor's Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR OFFICE USE ONLY: Building, Display Space #, Date Received, Receipt #, Amount Received, Spring Expo Rep Initials, GST #: R129436333

Please contact the Yorkton Exhibition Association to PRE-BOOK TABLE SKIRTING – (306) 783-4800

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## TABLE SKIRT RENTAL AGREEMENT

Each 10' x 10' indoor booth is supplied with an 8' high back drape and 3' high side drape, one 8' table, two chairs, and one 110v 15 amp hook up (shared outlets) – exhibitors are responsible for supplying their own extension cord(s), up to 30' may be required.

For your convenience, we will also offer Royal Blue Table Skirting at the pricing below:

Please Note: In order to ensure booths are ready for Exhibitors at move-in times, the **DEADLINE ORDER DATE TABLE SKIRT RENTALS is FRIDAY, MARCH 29, 2019.** The Yorkton Exhibition Association will accept Visa, MasterCard, company cheque or cash as methods of payment for this service.

***There is a limited supply of table skirts available and all orders will be accepted on a first come basis.***

To reserve a table skirt for your display, please fill in the form below and send back to our office at:  
**(306) 782-4919 or yorkonex@sasktel.net**

**ALL FEES MUST ACCOMPANY THE RENTAL FORM AND BE FULLY PAID FOR PRIOR TO SET UP.**

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## TABLE SKIRT RENTAL ORDER FORM

Company Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

QTY	Description	Advance Price	Plus GST 5%	Total
	Table Skirt with vinyl top	\$30.00	\$1.50	\$31.50
	Table Skirt only	\$25.00	\$1.25	\$26.25

I have enclosed a cheque in the amount of \$ \_\_\_\_\_ made payable to "Yorkton Exhibition Assoc."

I wish to pay by MasterCard or Visa: Credit Card # \_\_\_\_\_

Expiry Date \_\_\_\_\_ 3-Digit Validation Code: \_\_\_\_\_

Card Holder Name \_\_\_\_\_ Signature \_\_\_\_\_

TERMS & CONDITIONS: Exhibitor is responsible for all items for the duration of the show. Should the rented item be damaged, lost or not returned, full replacement costs will be charged to the exhibitor. All rental items must be paid for in advance of set up. All items remain the property of the Yorkton Exhibition Association.

*I have read and understand the Terms & Conditions of my Agreement with the Yorkton Exhibition Association.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date