



GRAIN MILLERS

July 2018

Dear Exhibitor:

Our 30th Annual agricultural showcase – The Grain Millers Harvest Showdown - will be here before we know it during November 7th - 10th, 2018.

The following is our display information. The exhibit hours are 12:00 noon to 7:30 pm for Thursday, November 8th to Saturday, November 10th.

IMPORTANT!

1. Please return your completed contract, with full payment, as early as possible as booths are assigned on an as received basis. **Last year's Harvest Showdown exhibitors will be able to reserve their 2018 Harvest Showdown display location until Friday, August 31st, 2018.** After August 31st, specific locations will not be guaranteed.
2. We will try to accommodate all exhibitors. We DO NOT GUARANTEE specific booth locations. If you require a map of the facility call (306)783-4800 and we will send one out to you as soon as we have them available.
3. The Yorkton Exhibition Assoc. reserves the right to reject or accept all exhibitor applications.
4. Each 10 x 10 booth includes 1 - 110v 15 AMP outlet, full back & half side draperies, 1 - 8' table, 2 chairs. If you require additional or different sized tables, etc., you are responsible for making those arrangements on your own. Exhibitors are responsible for supplying their own extension cord(s) - (30' maximum).
5. Additional power MUST BE REQUESTED and paid for on your contract.
6. Large display items requiring a forklift, vehicles, farm equipment, and trailers must be placed in assigned location by 6:00 pm Wednesday, November 7th, 2018.

INDOOR FEES - (display space sold in multiples of 10' only):

10' x 10' Booth	\$250.00 + \$12.50 GST = \$262.50
10' x 10' Corner Booth	\$275.00 + \$13.75 GST = \$288.75
10' x 10' Concession (food) Booth	\$300.00 + \$15.00 GST = \$315.00
Additional Adjoining 10' x 10'	\$175.00 + \$ 8.75 GST = \$183.50
Bulk space is available at \$1.75 /sq. foot + GST (minimum of 800 sq. feet required)	

Additional 110V power (1 outlet)	\$ 50.00 + \$ 2.50 GST = \$ 52.50/outlet
220V power	\$150.00 + \$ 7.50 GST = \$157.50/outlet
Specialized power requirements will be considered and billed at our cost to you.	

OUTDOOR FEES: 10' x 20' \$ 250.00 + \$12.50 GST = \$262.50
 (some space restrictions are in effect - contact us)

FORKLIFT FEES: If you require forklift services you must pre-book it – fees are \$75 per hour (1-hour minimum) and must be paid in advance.

MOVE IN: Wednesday, November 7th, 2018 1:00 p.m. to 9:00 p.m.
 Thursday, November 8th, 2018 8:00 a.m. to 12:00 noon
 Exhibitors with larger equipment must make special move-in arrangements.

MOVE OUT: Saturday, November 10th, 2018 7:30 p.m. (No Security Saturday night)
 All exhibitors must be moved out in total by 12:00 noon on Sunday, November 11th, 2018.

EARLY MOVE OUT PENALTY: Exhibitors who dismantle their booth or move out prior to the assigned move out time of 7:30 pm on Saturday, November 10th, will not be invited back to the Grain Millers Harvest Showdown for the 2018 Show.

SHOW DATES/HOURS:	Thursday, November 8 th	12:00 noon to 7:30 p.m.
	Friday, November 9 th	12:00 noon to 7:30 p.m.
	Saturday, November 10 th	12:00 noon to 7:30 p.m.

SECURITY will be provided: Wed., November 7th, 9:00 p.m. to Thur., November 8th, 12:00 noon.
Thur., November 8th, 7:30 p.m. to Fri., November 9th, 12:00 noon.
Fri., November 9th, 7:30 p.m. to Sat., November 10th, 12:00 noon.
- Exhibitors are responsible for own booth during show hours.

EXHIBIT AIDS: Carpet, lighting, additional tables, table skirts and chairs, etc., are the responsibility of each Exhibitor – additional tables, chairs, and skirting are available through the Yorkton Exhibition Association Office – all other supplies must be provided by the exhibitor.

Please Note: A limited supply of table skirting is available – please ensure you pre-book in advance.

EXHIBITOR PACKAGES must be picked up at the Exhibition Administration Office in the Gallagher Centre upon your arrival for set-up. Each package contains show information.

REFUND POLICY: Cancellation received prior to 4:30 pm Friday, September 28th - 50% refund. No refunds will be made on cancellations after Friday, September 28th, at 4:30 p.m. or on "no shows".

LIABILITY: Not withstanding anything to the contrary herein contained, it is understood that each exhibitor waives all claims against the Yorkton Exhibition Association and/or any of its members, officials, or agents thereof, for any and all injury, loss, damage which he/she, his/her employees, helpers, and/or property may sustain by the said Association by reason of any claims made by any of his/her helpers or assistants introduced to, or engaged, and shall be at the sole risk and responsibility of such exhibitors.

FULL FEES ARE REQUIRED UPON BOOKING: All contracts must be accompanied with full payment (no exceptions). If we do not receive your payment with your application and another exhibitor with similar products apply – that exhibitor will get that space.

If you have any questions, please do not hesitate to contact us at (306) 783-4800.

Sincerely,



Ron Hanishewsky
General Manager
Yorkton Exhibition Association



**The Yorkton Exhibition Association
Grain Millers Harvest Showdown – November 7th – 10th, 2018**

TABLE SKIRT RENTAL AGREEMENT

Each 10' x 10' indoor booth is supplied with an 8' high back wall and 3' high side walls, one 8' table, two chairs, and one 110v 15-amp outlet.

For your convenience, we will also offer the following service: **Table Skirts – Royal Blue**

Please Note: The **DEADLINE ORDER DATE for ADVANCED TABLE SKIRT RENTALS is FRIDAY, OCTOBER 12, 2018**. All orders processed after the deadline date would be considered late orders and the AFTER DEADLINE prices will be applied. The Yorkton Exhibition Association will accept Visa, MasterCard, company cheque or cash as methods of payment for this service.

There is a limited supply of table skirts available and all orders will be accepted on a first come basis.

If you would like to reserve a table skirt for your display, please fill in the form below and fax back to our office at (306) 782-4919.

ALL FEES MUST ACCOMPANY THE RENTAL FORM AND BE FULLY PAID FOR PRIOR TO SET UP.

TABLE SKIRT RENTAL ORDER FORM

Company Name _____

Address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____

QTY	Description	Advance Price	After Deadline Price	Plus GST 5%	Total
	Table Skirt with vinyl top	30.00	35.00		
	Table Skirt only	25.00	30.00		

I have enclosed a cheque in the amount of \$_____made payable to "Yorkton Exhibition Assoc."

I wish to pay by MasterCard or Visa:

Credit Card # _____ Expiry Date _____

3 Digit Validation #: _____ Card Holder Name _____

Signature _____

TERMS & CONDITIONS: All orders received after the DEADLINE DATE will be processed at the AFTER DEADLINE PRICE. Exhibitor is responsible for all items for the duration of the show. Should the rented item be damaged, lost or not returned, full replacement costs will be charged to the exhibitor. No refunds on cancellations. All rental items must be paid for in advance of set up. All items remain the property of the Yorkton Exhibition Association.

I have read and understand the Terms & Conditions of my Agreement with the Yorkton Exhibition Association.

Signature

Date